



August 26, 2025

## NJISRA Executive Council Meeting Agenda

**Date & Time:** August 27, 2025 6:00 PM

**Location:** Faculty Lounge, Sparta High School, Sparta NJ

**Virtual Attendance:** Google Meet

6-7pm [meet.google.com/qhc-rczw-xcv](https://meet.google.com/qhc-rczw-xcv)

7-8pm [meet.google.com/wnb-kmyu-eso](https://meet.google.com/wnb-kmyu-eso)

8-9pm [meet.google.com/pjm-hers-auu](https://meet.google.com/pjm-hers-auu)

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**1. Call to Order** R. Calafati, President

**2. Attendance**

**3. Approval of Agenda** dated August 26, 2025 Agenda (3 pages)

**4. Approval of Meeting Minutes** August 5, 2025 (4 pages)

<https://njisra.org/cm/uploads/minutes/njisra-ec-meeting-minutes-08-05-25.pdf>

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## Officer Reports

- **President:** Mountain Report; New team registration deadline (9/15) posted; Existing team probation notifications; Website launch (Sep 1)
- **Treasurer:** Financial report; Timing equipment order update
- **Secretary:** Insurance update

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## Old Business / Action Items

### A. Forms & Documents

- Athlete/Parent/Coach/Official **Waivers**
- Athlete/Parent/Coach/Official **Codes of Conduct**
- **Bylaws & ACR** – Status of updates
- Jefferson HS **NJ Authorization Forms** for Payment

### B. Voting Procedures - Fall Meeting



- Sep 16 Email: Meeting invitation (date, time, location); Include summary of updates/changes; Concerns due 10 days prior
- Proxy Voting consideration
- Voting Process: anonymous ballot, online form, or show of hands

### **C. Officials - Update**

- Fees / Rate Increase
- Coverage - Mt Peter
- Recruiting / Volunteer support

### **D. Conference Alignment, Structure & Schedule**

- Blue Mountain Interest Form
- Four Conferences - minimal changes
- Two Schedules - preferred vs cost effective

### **E. NJISRA Fees - Teams & Individuals**

- Consideration for increased expenses
- Fairness & sustainability based on team sizes and expenses.
- Payment Schedule / Late Fees
- Race Bibs for New Teams
- Invitational Team/Racer Fee
- EC Stipends

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## **New Business/Future Topics**

**Bylaws** – Article I: Duties of Officers; Article II: Duties of EC

**Alpine Competition Rules** – Competition protests

**Bylaws Process Development** – Protocols for amendments, elections, terms, voting, removal, resignation, vacancies, parliamentary authority, rules

**EC Financial Operating Policies** –

- Spending limits without EC approval
- Reimbursable personal expenses



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## **Adjournment**

- **Motion to Adjourn**

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**Next EC Meeting Date - Sep 9 or 10 at 6pm**